

CONFIDENTIAL

P
O.M 8-1

22 JUL 1980

25X1 MEMORANDUM FOR: Chief, Supply Division/OL
FROM: James H. McDonald
Director of Logistics
SUBJECT: Delegation of Authority to Act as
Contracting Officer

1. In conjunction with the renovation of the Office of Technical Service facilities in Room 115, you are hereby authorized to act as contracting officer in the execution of a contract to complete those renovations.

2. Expenditures under this delegation are not to exceed \$31,500 and are subject to availability of funds.

3. Contract administration shall be in accordance with the Defense Acquisition Regulation. Technical guidance relative to contract administration is available from the Chief, Real Estate and Construction Division, Office of Logistics.

25X1 4. This delegation of authority expires at the completion of this contract or 30 July 1981.

/s/ James H. McDonald

James H. McDonald

cc: C/OTS/EG
C/QCB/OTS

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1 - D/L Chrono

OL 0 3231

25X1 OL/RECD/FEB (15 Jul 80)

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ROUTING AND TRANSMITTAL SLIP

Date 15 Jul 80

| TO: (Name, office symbol, room number, building, Agency/Post) | Initials | Date |
|---|--------------------|----------|
| 1. C/FEB | <i>[Signature]</i> | 7/16 |
| 2. C/RECD | A.T.Z. | 7/16 |
| 3. AGC/OL <i>7-80-207</i> | <i>[Signature]</i> | 7/17 |
| 4. D/L <i>(Jim: PLEASE SEE NOTE ON</i> | 18 | JUL 1980 |
| 5. REMARKS SECTION BELOW.) | | |

| Action | File | Note and Return |
|--------------|----------------------|------------------|
| Approval | For Clearance | Per Conversation |
| As Requested | For Correction | Prepare Reply |
| Circulate | For Your Information | See Me |
| Comment | Investigate | Signature |
| Coordination | Justify | |

REMARKS

Jim &
 THE CONTRACT DOCUMENTS HAVE BEEN
 COMPLETED AND WE ARE PREPARED
 TO SOLICIT COMPETITIVE BIDS FROM
 A SELECTED LIST OF CONTRACTORS
 SOMETIME NEXT WEEK.

Tony 7/16/80

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.